



ANNUAL GENERAL MEETING MINUTES

November 20th, 2010

Novotel, Ottawa – Ottawa, Ontario

1. Call to Order

Meeting called to order at 1:45pm, Saturday November 20th, 2010

2. Roll Call of Delegates

Name	Reg. Vote	Dir. Vote	Carried By
President (1)		1	Joey Harris
Past President (1)		1	Jim Burke
Vice President Dom. Competition (1)		1	AJ Jomha
Vice President Administration (1)		1	Tom Engel
Vice President International Competition (1)		1	Stew Begg
Vice President Organizational Development (1)		1	Terry Rowland
Vice President Domestic Development (1)		1	Russ Sheppard
British Columbia (26)	24	1	Sohen Gill
	1		Rochelle Winterton
Alberta (16)	14	1	Rob Davidge
	1		Lisa Smith
Saskatchewan (10)	9	1	Shawn Williams
Manitoba (10)	9	1	Bruce Paton
Ontario (26)	21	1	John Doherty
	1		Ron MacSpadyen
	1		Stan Cockerton
	1		Patti Doherty
	1		Wendy Cuthbert
Quebec (10)	9	1	Pierre Filion
Nova Scotia (12)	10	1	Kevan Mills
	1		Jessie Wallace
New Brunswick (5)	3	1	David Higdon
	1		Steve O'Shaughnessy
Iroquois (2)	2		Melissa Rank
CANAM (1)	1		Terry Morneau
Newfoundland	2		James Hearn
First Nations Director		1	Mike Mitchell
David Soul		1	Hall of Fame



Others Present

Melissa McKenzie
Ross Ste-Croix
Jane Clapham
Annette Wildgoose
James Gow
Brent McCauley
Doug Luey
Bill Fox
Chuck Miller
Marisa Di Bari
Keith Talbot
Randy Trobak
Ken Stuebing
Chad Fairfoull
Roger Hill
Steve O'Shaughnessy
Bob Burr
Chuck Brown
Travis Cook
Russ George
Duane Bratt
David Huntley
Ryan Dutkus
Ryan Metcalfe

CLA Executive Director
CLA Program Coordinator
CLA Office Administrator (recorder)
Sport Canada
Coaching Sector Chair
Officiating Sector Chair
Box Sector Chair
Men's Field Sector Chair
CLA Equipment Review Chair
Women's Field Sector Chair
Alberta Lacrosse
Saskatchewan Lacrosse
Manitoba Lacrosse
Fédération de crosse du Québec
CANAM
Lacrosse New Brunswick
Iroquois Lacrosse
Iroquois Lacrosse
Iroquois Lacrosse
Iroquois Lacrosse
LTAD
National Team Head Coach
World Official
World Official

3. Address by the President

Joey addressed the delegates and talked about the presentations, by Sport Canada, that occurred this weekend.

4. Review and Approval of Agenda

MOTION: T. Engel / T. Rowland

“To accept AGM Agenda”

**CARRIED
181-10**

5. Adoption of the Minutes of the Previous Annual General Meeting – November 2009

MOTION: T. Rowland / R. Sheppard

“To accept the minutes of the 2009 AGM.”



**CARRIED
182-10**

6. Business Arising out of the Previous Minutes

None.

7. Auditor's Report and Appointment of Auditor for coming year

MOTION: T. Engel / R. Sheppard

“To approve the 2009/2010 audited financial statements.”

**CARRIED
183-10**

MOTION: T. Engel / T. Rowland

“To approve Auditor Watson, Folkins, Corey for 2011/2012 year.”

**CARRIED
184-10**

8. Acceptance of reports from the Executive Committee, Office Staff and Sector Chairs

MOTION: S. Begg / M. Mitchell

“To accept the reports of the Executive Committee, Office Staff and Sector Chairs as presented.”

**CARRIED
185-10**

9. Acceptance of reports from Member Associations and Associate Member Associations

MOTION: AJ Jomha / R. Sheppard

“To accept reports from Member Associations and Associate Member Associations as presented.”

**CARRIED
186-10**



**10. Acceptance of reports from the Association's Standing Committees –
Equipment Review Committee and Minto Cup Committee**

MOTION: T. Rowland / T. Engel

“To accept reports from Associations Standing Committees as presented.”

**CARRIED
187-10**

**11. Notification of Directors Elected by each Member Association/Associate
Member Association**

British Columbia – Sohen Gill
Alberta – Rob Davidge
Saskatchewan – Shawn Williams
Manitoba – Paul Magnan
Ontario – John Doherty
Quebec – Richard Grondin
Nova Scotia – Kevan Mills
New Brunswick – Dave Higdon
CANAM – Roger Hill
Iroquois – Mike Mitchell
Newfoundland – James Hearn

12. Confirmation of Hall of Fame Director

Randy Radonich was voted Director but David Soul will be the delegate attending the
CLA Meetings.

13. Appointment of First Nations Director

MOTION: T. Engel / T. Rowland

“To approve Mike Mitchell as First Nations Director.”

**CARRIED
188-10**

NOTE: Cam Bomberry to work alongside Mike Mitchell for the next year.

14. Resolutions requiring ratification of the Members

CLA General Manager

MOTION: T. Engel / R. Sheppard



“To accept policy change proposal for General Manager as written.”

**CARRIED
189-10**

Proposal 2.4.2 – Bylaw 4 – Board of Directors

MOTION: T. Engel / R. Sheppard

“To approve policy change proposal 2.4.2 Bylaw 4, Board of Directors as written.”

AMENDMENT: T. Engel / T. Rowland

“To approve policy change proposal 2.4.2 Bylaw 4, Board of Directors with amendment.”

**CARRIED
190-10**

Policy:

2.4.2. The President and the five (5) Vice Presidents shall be elected by the members at the AGM. The Hall of Fame representative shall be appointed by the Canadian Lacrosse Hall of Fame. The First Nations Director representative shall be appointed by the Board of Directors of the CLA

Proposal with amendment:

2.4.2. The President and the five (5) Vice Presidents shall be elected by the members at the AGM. The Hall of Fame representative shall be appointed by the Canadian Lacrosse Hall of Fame. The First Nations Director representative shall be appointed by the **Members** of the CLA **at the AGM**.

**CARRIED
191-10**

Proposal 2.4.6 – Bylaw 4 – Board of Directors

MOTION: T. Engel / R. Sheppard

“To approve policy change proposal 2.4.6 Bylaw 4, Board of Directors as written.”

Policy:

2.4.6 The Directors shall serve as such without remuneration, and no Director shall directly or indirectly receive any profit from his position as such; provided that a Director shall be paid or reimbursed for reasonable expenses incurred by him in the performance of his duties.



Proposal:
Delete 2.4.6

CARRIED
192-10

Proposal 2.5.5 – Bylaw 5 – Meetings of the Board of Directors

MOTION: T. Engel / R. Sheppard

“To approve policy change proposal 2.5.5 Bylaw 5 - Meeting of the Board of Directors as written.”

Policy:

2.5.5. Any other meeting of the Board of Directors may be convened by the President or simple majority of Directors at any time, *and the President by direction of any ten (10) Directors shall convene a meeting of Directors.* Notice of such meetings shall be delivered, mailed, sent by courier, sent by fax, or e-mailed to each Director not less than forty-five (45) days prior to the date the meeting is to take place, provided always that meetings of the Board of Directors may be held at any time without formal notice if all Directors are present, or those absent waive notice or signify, in writing, their consent to the meeting being held in their absence. Notice of any meeting or any irregularity in any meeting or the notice thereof may be waived by any Director.

Proposal:

2.5.5. Any other meeting of the Board of Directors may be convened by the President or simple majority of Directors at any time. Notice of such meetings shall be delivered, mailed, sent by courier, sent by fax, or e-mailed to each Director not less than forty-five (45) days prior to the date the meeting is to take place, provided always that meetings of the Board of Directors may be held at any time without formal notice if all Directors are present, or those absent waive notice or signify, in writing, their consent to the meeting being held in their absence. Notice of any meeting or any irregularity in any meeting or the notice thereof may be waived by any Director.

CARRIED
193-10

Proposal 2.7.7 – Bylaw 7 – Executive Committee

MOTION: T. Engel / T. Rowland

“To approve policy change proposal 2.7.7 Bylaw 7 – Executive Committee as written.”



Policy:

2.7.7. Executive Committee members cannot hold any voting position on the Board of a MA or AMA or be an employee of a MA or AMA.

Proposal:

2.7.7. Executive Committee members cannot be an employee of an MA or AMA.

**DEFEATED
194-10**

Proposal 2.8.1.7 – Bylaw 8 – Duties of Executive

MOTION: T. Engel / T. Rowland

“To approve policy change proposal 2.8.1.7 Bylaw 8 – Duties of Executive as written.”

Policy:

No policy in place, move current 2.8.1.7 to 2.8.1.8

Proposal:

2.8.1.7 The President has the power, on an emergent basis where it is in the best interests of lacrosse and where the application of Part III would be contrary to the best interests of lacrosse and where there has been no willful breach of Part III, to allow participation in an event despite non-compliance with Part III. In any such situation the President shall take reasonable steps to consult with as many Executive Committee and Board Members and applicable Sector Chairpersons as is reasonably possible prior to making the decision. The decision, with reasons, shall be reported to the Board. There shall be no appeal from such decision.

**CARRIED
195-10**

Proposal 2.8.2.1 – Bylaw 8 – Duties of Executive

MOTION: T. Engel / T. Rowland

“To approve policy change proposal 2.8.2.1 Bylaw 8 – Duties of Executive as written.”

Policy:

2.8.2.1. The duties of the Vice Presidents are set by the Executive Committee and approved by the Board of Directors. The duties of the Vice Presidents are set out in General Regulations section of this manual.



Proposal:

2.8.2.1. The duties of the Vice Presidents are set by the Executive Committee and approved by the Board of Directors. **A summary of duties of the Vice Presidents is set out in the General Regulations section of this manual. More detailed information about the duties of each Vice President can be found in the CLA Human Resources Manual.**

**CARRIED
196-10**

Proposal 2.16.1 – Bylaw 16 – Execution of Documents

MOTION: T. Engel / R. Sheppard

“To approve policy change proposal 2.16.1 Bylaw 16 – Execution of Documents as written.”

Policy:

2.16.1. Contracts, documents or any instruments in writing requiring the signature of the Association shall be signed by the President or a Vice President together with the CLA General Manager; and all contracts, documents and instruments in writing so signed shall be binding on the Association without any further authorization or formality. In addition, the Board of Directors shall have the power, from time to time, by resolution, to appoint any two (2) Members or any person or persons on behalf of the Association either to sign specific contracts, documents and instruments in writing.

Proposal:

2.16.1. Contracts, documents or any instruments in writing requiring the signature of the Association shall be signed **by any two of the following: the President, the Vice President Administration and the CLA Executive Director**; and all contracts, documents and instruments in writing so signed shall be binding on the Association without any further authorization or formality. In addition, the Board of Directors shall have the power, from time to time, by resolution, to appoint any two (2) Members or any person or persons on behalf of the Association to sign specific contracts, documents and instruments in writing.

**CARRIED
197-10**

Proposal 2.16.4 – Bylaw 16 – Execution of Documents

MOTION: T. Engel / R. Sheppard

“To approve policy change proposal 2.16.4 Bylaw 16 – Execution of Documents as written.”



Policy:

2.16.4 In particular, without limiting the generality of the foregoing, the President or a Vice President together with the CLA General Manager shall have authority to sell, assign, transfer, exchange, convert or convey any and all shares, stocks, bonds, debentures, rights, warrants or other securities owned by or registered in the name of the Association and to sign and execute (under the corporate seal of the Association or otherwise) all assignments, transfers, conveyances, powers of attorney and other instruments that may be necessary for the purpose of selling, assigning, transferring, exchanging, converting, or conveying any such shares, stocks, bonds, debentures, rights, warrants or other securities.

Proposal:

2.16.4 In particular, without limiting the generality of the foregoing, **a minimum of two from the following: the President, Vice President Administration and the CLA Executive Director**, shall have authority to sell, assign, transfer, exchange, convert or convey any and all shares, stocks, bonds, debentures, rights, warrants or other securities owned by or registered in the name of the Association and to sign and execute (under the corporate seal of the Association or otherwise) all assignments, transfers, conveyances, powers of attorney and other instruments that may be necessary for the purpose of selling, assigning, transferring, exchanging, converting, or conveying any such shares, stocks, bonds, debentures, rights, warrants or other securities.

**CARRIED
198-10**

Proposal 2.22.3.5.7 – Bylaw 22 – Amendment Procedures

MOTION: T. Engel / R. Sheppard

“To approve policy change proposal 2.22.3.5.7 Bylaw 22 – Amendment Procedures as written.”

Policy:

2.22.3.5.7 Changes to the Sections in Part III which receive a majority of the votes at the Sector meeting will come forward as a motion to accept the changes to the Board of Directors. The changes shall be adopted, repealed or amended by a motion supported by a two-thirds (2/3) majority of votes at a meeting of the Board of Directors.



Proposal:

2.22.3.5.7 Changes to the Sections in Part III which receive a majority of the votes at the Sector meeting will come forward as a motion to accept the changes to the Board of Directors. The changes shall be adopted, repealed or amended by a motion supported by a two-thirds (2/3) majority of votes at a meeting of the Board of Directors. **Any changes which have been through the email ballot process may, at the discretion of the President, come forward as a motion to the Board of Directors by the email ballot process as set out in Section 2.22.2.3.**

**CARRIED
199-10**

Proposal 2.22.5 – Bylaw 22 – Amendment Procedures

MOTION: T. Engel / R. Sheppard

“To approve policy change proposal 2.22.5 Bylaw 22 – Amendment Procedures as written.”

AMENDMENT: T. Engel / S. Begg

“To approve policy change proposal 2.22.5 Bylaw 22 – Amendment Procedures with amendments.”

**CARRIED
200-10**

Policy:

None in place.

Proposal with amendment:

2.22.5 Amendments to Field Rules Resulting From FIL Rule Changes

2.22.5 Federation of International Lacrosse rule changes for Men’s and Women’s Field Lacrosse do not need to be **approved** by the Sector, but may be brought directly to the Board of Directors of the Association at the next Board of Directors meeting. Proposed rule changes approved by the Directors of the Association, must receive 2/3 majority to be accepted and will be incorporated into the playing rules for the following playing season of the Sector.

**DEFEATED
201-10**



Proposal 2.23 – Bylaw 23 –

MOTION: T. Engel / R. Sheppard

“To approve policy change proposal 2.23 Bylaw 23 as written.”

AMENDMENT: T. Rowland / R. Sheppard

“To approve policy change proposal 2.23 Bylaw 23 with amendments.”

**CARRIED
202-10**

Policy:

No existing policy.

Proposal with amendment:

2.23 Any person who holds a voting position with the Association shall serve without remuneration **by the Association** and may not directly or indirectly receive any profit from that position provided that persons holding positions with the Association shall be paid or reimbursed for reasonable expenses incurred in the performance of the duties of the position.

**CARRIED
203-10**

Proposal 3.3.3 – Governance Structure

MOTION: T. Engel / T. Rowland

“To approve policy change proposal 3.3.3 Governance Structure as written.”

Policy:

3.3.3 Committees may be established by the Board of Directors and or Sectors to deal with an issue or project. These committees will submit their recommendations (s) to the appropriate body which established the committee.

Proposal:

3.3.3 Committees may be established by the **Board of Directors or the Executive Committee or the Sectors** to deal with an issue or project. These committees will submit their recommendations (s) to the appropriate body which established the committee.



3.3.3.1 The Chairperson of the Committee may be appointed by the Board of Directors or the Executive Committee or the Sectors, as the case may be, but if not so appointed, shall be appointed by the Committee.

**CARRIED
204-10**

Proposal 3.4.2.1 – Duties of Executive Committee

MOTION: T. Engel / R. Sheppard

“To approve policy change proposal 3.4.2.1 Duties of Executive Committee as written.”

Policy:

3.4.2.1 Acting in the name of the CLA, the Executive Committee introduces policy and authorizes, either directly or indirectly, all activities or undertakings which are directed toward the mandate and objectives of the CLA.

Proposal:

3.4.2.1 Acting in the name of the CLA, the Executive Committee introduces policy and authorizes, either directly or indirectly, all activities or undertakings which are directed toward the mandate and objectives of the CLA. **More detailed information about the duties of the Executive Committee can be found in the CLA Human Resources Manual.**

**CARRIED
205-10**

Proposal 4.2.3 – First Nations Membership

Policy:

No existing policy.

Proposal:

4.2.3 The CLA recognizes that the game of lacrosse is part of the traditional spiritual culture of some First Nations and that those Nations have geographic boundaries that do not conform to the boundaries of Canadian Provinces. Such Nations may apply for and, upon proof of that traditional spiritual culture, may be granted membership as an MA or AMA with defined boundaries.

4.2.4 Individual Member (previously 4.2.3)

4.2.5 Honourary Life Members (previously 4.2.4)

**WITHDRAWN
206-10**



Proposal 4.2.4 – Honorary Life Members

MOTION: T. Rowland / M. Mitchell

“To approve policy change proposal 4.2.4 Honorary Life Members as written.”

AMENDMENT: T. Engel / T. Rowland

“To approve policy change proposal 4.2.4 Honorary Life Members with amendments.”

**CARRIED
207-10**

Policy:

4.2.4. Honorary Life Members

- 4.2.4.1. Life Membership may be awarded, by unanimous consent of the voting delegates at a general meeting of the CLA, to individuals who have rendered exceptional services to the CLA. All recommendations for Honorary Life Membership must be received by the CLA Head Office by September 1. The President of the CLA shall announce the names of members who have been awarded Honorary Life Membership.

Proposal with AMENDMENT:

4.2.4. Life Members – Lester B. Pearson Award

- 4.2.4.1 The Lester B. Pearson Award is presented to an individual in recognition of outstanding contributions of sportsmanship and leadership in the game of lacrosse and to the physical and mental development of young Canadians through unselfish dedication as a volunteer.
- 4.2.4.2 Nominations for the Award must be forwarded in writing to the CLA Executive by March 1. Submissions must include details on how the candidate meets the minimum criteria set out below. Failure to provide the details will result in rejection of the nomination.
- 4.2.4.3 If nominated candidates meet the minimum requirements and are not initially selected, their nominations will be automatically reconsidered for a period of four years without the need for resubmission.
- 4.2.4.4 The following are the minimum criteria for the Award:
- a) a long term involvement of 10 years or more, at least 5 of which are at a national level, as a volunteer;
 - b) a significant contribution or enhancement to the advancement or the legacy of the game of lacrosse at the national or international level; and
 - c) promoted a positive image and respect for the game of lacrosse.
- 4.2.4.5 The Executive may, by majority vote, approve one recipient of the Award per year.



- 4.2.4.6 The recipient of the Award shall be a Life Member of the CLA.
- 4.2.4.7 The awarding of the Lester B. Pearson Award shall be announced at the SAGM and the recipient shall be presented with the Lester B. Pearson Plaque.
- 4.2.4.8 The Award shall also be commemorated by its presentation at the recipient's home MA/AMA's next AGM by the CLA President, or in the absence of the President, another member of the Executive Committee.
- 4.2.4.9 All Lester B. Pearson Award recipients who have not, due to existing policy at the time, been awarded Life Memberships shall be Life Members.
- 4.2.4.10 A Life Member is entitled to attend all General Meetings of the Members and to be heard but shall not, by reason of that status, have a vote.

**CARRIED
208-10**

Proposal 4.3.6 – Annual Registered Participant Fee

Policy:

4.3.6 Annual Registered Participant Fee

- 4.3.6.1 The MAs and AMAs shall file with the CLA Head Office by October 15th of each year, the registered participants within their jurisdictions in each of the Sectors. This report shall provide the number of registered participants in all categories.
- 4.3.6.2 The annual fee per registered participant shall be set at \$3.00. This fee shall be paid to the CLA Head Office by the deadline set in February by the office and forwarded to the MA's and AMA's.
- 4.3.6.3 When registering Intercrosse participants, MAs and AMAs will have the right to register individual members or to provide an estimate on the number of participants. A flat fee of \$200 will be paid.

Proposal:

4.3.6 Annual Registered Participant Fee

- 4.3.6.1 **The MAs and AMAs must file with the CLA Head Office by October 15th of each year the registered participants for that year within their jurisdictions in each of the sectors and across all age categories. The registered participants shall include all those persons who the MAs and AMAs report to their Provincial or Territorial Governments in applications to receive funding.**
- 4.3.6.2 The annual fee per registered participant shall be set at \$3.00. This fee shall be paid to the CLA Head Office by the deadline set in February by the office and forwarded to the MA's and AMA's.



- 4.3.6.3** When registering Intercrosse participants, MAs and AMAs will have the right to register individual members or to provide an estimate on the number of participants. A flat fee of \$200 will be paid.

**WITHDRAWN
209-10**

Proposal 4.3.6 – Annual Registered Participant Fee

Policy:

4.3.6 Annual Registered Participant Fee

- 4.3.6.1 The MAs and AMAs shall file with the CLA Head Office by October 15th of each year, the registered participants within their jurisdictions in each of the Sectors. This report shall provide the number of registered participants in all categories.
- 4.3.6.2 The annual fee per registered participant shall be set at \$3.00. This fee shall be paid to the CLA Head Office by the deadline set in February by the office and forwarded to the MA's and AMA's.
- 4.3.6.3 When registering Intercrosse participants, MAs and AMAs will have the right to register individual members or to provide an estimate on the number of participants. A flat fee of \$200 will be paid.

Proposal:

4.3.6 Annual Registered Participant Fee

- 4.3.6.1 “Registered Participants shall mean those participants who pay any money to an MA or AMA in relation to participating in the game of lacrosse or whose clubs or teams pay any money to an MA or AMA in relation to their participation in the game of lacrosse.**
- 4.3.6.2 The MAs and AMAs shall file with the CLA Head Office by October 15th of each year, the registered participants within their jurisdictions in each of the Sectors. This report shall provide the number of registered participants in all categories.
- 4.3.6.3 The annual fee per registered participant shall be set at \$3.00. This fee shall be paid to the CLA Head Office by the deadline set in February by the office and forwarded to the MA's and AMA's.
- 4.3.6.4 When registering Intercrosse participants, MAs and AMAs will have the right to register individual members or to provide an estimate on the number of participants. A flat fee of \$200 will be paid.

**WITHDRAWN
210-10**



Proposal 5.1.3 – Participant Eligibility

MOTION: R. Sheppard / S. Begg

“To approve policy change proposal 5.1.3 Participant Eligibility as written.”

AMENDMENT: S. Begg / R. Sheppard

Policy:

5.1.3 Outside of Canada, no registered team may play or participate outside the boundaries of their Member Association without first obtaining the permission of their MA or AMA. The MA or AMA shall inform the CLA by providing a list of all participants, including but not limited to players and bench personnel.

Proposal with amendment:

5.1.3 Outside of Canada, no registered team may play or participate outside the boundaries of their Member Association without first obtaining the permission of their MA or AMA. The MA or AMA shall inform the CLA by providing a list of all participants, including but not limited to players and bench personnel.

5.1.3.1 All coaches travelling with the team must be able to submit proof to the CLA Office that they meet the current Canadian Lacrosse Association standards for coaching to be permitted to coach with the team.

**CARRIED
211-10**

ACTION: CLA Office to create form for teams and individuals travelling out of country.

Proposal 6.2.2.1 – Discipline Review Procedures

MOTION: T. Engel / R. Sheppard

“To approve policy change proposal 6.2.2.1 Discipline Review Procedures as written.”

Policy:

6.2.2.1 Except for national competitions, any report alleging the action(s) of an individual(s) which constitutes a breach of the Letters Patent, Bylaws, Regulations or Rules of Play shall be submitted in writing to the CLA Head Office within fifteen (15) days of the event or occurrence.

Proposal:

6.2.2.1 Except for national competitions, any report alleging the action(s) of an individual(s) which constitutes a breach of the Letters Patent, Bylaws, Regulations or Rules of Play shall be submitted in writing to the CLA Head



Office within fifteen (15) days of the event or occurrence. **The deadline for making a complaint may be extended by the President if the allegation of misconduct has been brought to the attention of the subject of the complaint and an extra-disciplinary resolution has been attempted but failed.**

**CARRIED
212-10**

Proposal 6.2.2.3.2 – Discipline Review Procedures

MOTION: T. Engel / R. Sheppard

“To approve policy change proposal 6.2.2.3.2 Discipline Review Procedures as written.”

Policy:

6.2.2.3.2 In extenuating circumstances, and if there is still an insufficient number, the President may appoint Vice Presidents on the MA/AMA's.

Proposal:

6.2.2.3.2 In extenuating circumstances, and if there is still an insufficient number, the President **may** appoint Vice Presidents **of** the MA/AMA's.

**CARRIED
213-10**

Proposal 7.3 – Procedure for the Hearing

MOTION: T. Engel / R. Sheppard

“To approve policy change proposal 7.3 Procedure for the Hearing as written.”

Policy:

7.3. PROCEDURE FOR THE HEARING

7.3.1 Procedure

7.3.1.1 *Step 1: Introductions* – The Chairperson welcomes the appellant and respondent and asks them to introduce themselves.

7.3.1.2 *Step 2: Declaration of Conflict* – The Chairperson introduces the members of the Appeals Committee and asks either party if they have any objection to the Appeals Committee members hearing and deciding upon the appeal. If there is no objection, the hearing can proceed.

7.3.1.2.1 Should there be an objection, the Chairperson will ask for the grounds of the objection and the Appeals Committee will recess to determine whether, in its view, there is bias or a conflict of interest. If the Appeals



Committee determines there is no bias or conflict of interest, the hearing may proceed. If the Appeals Committee determines there is bias or a conflict of interest, the member involved must disqualify him or herself. The Appeals Committee would then adjourn until such time as the disqualified member can be replaced.

- 7.3.1.3 *Step 3: Explanation of Protocol* – The Chairperson of the Appeals Committee shall explain that all comments must be directed to the Chairperson of the Appeals Committee and that participants are not to address each other directly when making submissions.
- 7.3.1.4 *Step 4: Appellant's Case* – The appellant explains his or her reasons for the appeal and presents evidence.
- 7.3.1.5 *Step 5: Respondent's Case* – When the appellant's case is concluded, the Appeals Committee must ask if he or she has any questions of the appellant or anyone having presented evidence or arguments on behalf of the appellant. This is not an invitation to the respondent to present his or her case or to make a speech – it is only an opportunity to highlight or clarify points arising from the appellant's submission. The Appeals Committee members may also ask questions of the appellant or anyone having presented evidence or arguments on behalf of the appellant at this point.
- 7.3.1.6 *Step 6: Respondent's Case* – When the Appeals Committee is satisfied that the appellant has presented all his or her evidence, and that all questions have been answered, the respondent presents his or her evidence and argument.
- 7.3.1.7 *Step 7: Appellant's Case* – When the respondent has concluded, the appellant is given an opportunity for rebuttal of any new points or evidence submitted, as with Step 6. The Appeals Committee members may also ask questions of the respondent.
- 7.3.1.8 *Step 8: Other Information* – Once everyone has had an opportunity to seek answers and questions, the Appeals Committee then asks both the appellant and the respondent if they have any further comments. This is to ensure that all of the relevant information has been brought forward for consideration before asking each party for closing statements.
- 7.3.1.9 *Step 9: Closing Statements* – Both parties make a closing statement before the hearing is adjourned. The appellant goes first, then the respondent, then the appellant in rebuttal to have the last word.
- 7.3.1.10 *Step 10: Deliberation and Decision* – The Appeals Committee deliberates in private. Every decision must be accompanied by reasons.



Proposal:

Delete 7.3 and replace with:

7.3 Procedure for the Hearing

Information about the procedure for the hearing shall be available to the parties from the CLA office.

**CARRIED
214-10**

15. Approval of 2011 - 2012 Budget

MOTION: T. Engel / S. Begg

“To approve the 2011 – 2012 Budget.”

**CARRIED
215-10**

16. Election of Executive Members

MOTION: J. Burke / AJ Jomha

“To approve ballot scrutinizers Annette Wildgoose and Robbie Woods.”

**CARRIED
216-10**

- i. **VP – Administration** – Tom Engel (incumbent)
 - Tom Engel nominated prior to AGM
 - No further nominations from nominating committee
 - Chad Fairfoull nominated from the floor by Quebec. Chad accepts nomination.

MOTION: T. Rowland / S. Begg

“To close nominations for the position of VP Administration”

**CARRIED
217-10**

Upon final tally of the voting ballots submitted, Chad Fairfoull was elected VP Administration.

MOTION: M. Mitchell / R. Sheppard

“Destroy voting ballots.”

**CARRIED
218-10**



ii. VP-Domestic Development

- John Herd nominated prior to AGM. Stew Begg spoke on behalf of John Herd.
- Chuck Baranowksi nominated prior to AGM. M. Mitchell spoke on behalf of Chuck Baranowksi.
- Steve O'Shaughnessy nominated prior to AGM.

MOTION: R. Sheppard / AJ Jomha

“To close nominations for position of VP Domestic Development.”

**CARRIED
219-10**

Upon final tally of the voting ballots submitted, Steve O'Shaughnessy was elected VP Domestic Development.

MOTION: M. Mitchell/D. Higdon

“Destroy voting ballots.”

**CARRIED
220-10**

iii. VP – International Competition – Stew Begg (incumbent)

- Stew Begg nominated prior to AGM.
- No further nominations from nominating committee.
- No nominations from the floor.

MOTION: T. Rowland / M. Mitchell

“Close nominations for VP International Competition.”

**CARRIED
221-10**

Stew Begg elected VP International Competition.

17. Appointment of Equipment Review Committee

Russ Sheppard puts forward James Hearn to be a member of the Committee.

Current Committee members are: Stew Begg, Chuck Miller, Brent McCauley, John Doherty, and Ron MacSpadyen.



Joey Harris asked if these members were willing to stand on the Committee and if James Hearn would like to join them.

MOTION: J. Burke / AJ Jomha

“Current members of Equipment Review Committee stand with James Hearn joining them.”

**CARRIED
222-10**

The Equipment Review Committee were tasked to appoint a Chair. They appointed Chuck Miller at the meeting.

18. Appointment of Appeals Committee Chairperson

ACTION: The Board of Directors task the Executive Committee to find a chair for the Appeals Committee.

19. General or New Business

Mike Mitchell introduced Kevin Sandy who in turn introduced Cam Bomberry. They talked to the work and programs they are doing in ILA.

Joey Harris thanked Annette Wildgoose for attending our AGM and for her work with Sport Canada.

Joey thanked Russ Sheppard for his work with the CLA and presented him with a CLA watch.

Joey thanked Tom Engel for this work with the CLA and presented him with a CLA watch.

20. Adjournment

MOTION: R. Sheppard / AJ Jomha

“To adjourn the CLA 2010 Annual General Meeting.”

**CARRIED
223-10**

The Meeting was adjourned at 4:26pm.